



General Description

Konza Prairie Community Health Center is hiring for a PRN-Pharmacist position. This is an as needed position and will oversee operations of the Pharmacy while the Lead Pharmacist is out of the office. This position is responsible for accurately filling controlled medications, prescribed by Providers, in a timely manner. This position also provides clear and concise communication with patients, clinical staff, and medical providers.

Essential Duties

1. Reviews prescription issued by providers to assure accuracy and determine formulas and ingredients needed.
2. Responsible for accurately filling controlled medications, prescribed by Providers, in a timely manner.
3. Provides counsel for patients with instructions of medication use.
4. Maintains established procedures concerning security of controlled substances, and disposal of hazardous waste.
5. Enters data accurately into information system.
6. Communicates effectively with clinical staff and Providers.
7. Prepares required reporting, as needed.
8. Pre-authorizes medications as required by payers.
9. Performs all duties, services and documentation in full compliance with policies and procedures.
10. Additional duties as assigned.

Skills Required

1. Ability to establish and maintain effective working relationships with staff, patients, and the public.
2. Enthusiasm for working as a member of a team in a rapidly changing environment.
3. Knowledge of HIPAA privacy rules and regulations.
4. Excellent oral and written communication skills with the ability to clearly and concisely communicate with staff, patients, insurance companies, and vendors.
5. Excellent customer service skills, ability to effectively and respectfully handle dissatisfied program participants.
6. Ability to work well under pressure and manage multiple tasks.
7. Excellent organizational skills.
8. Ability to follow written policies and procedures.
9. Ability to work independently and use good judgment.
10. Knowledge of standard office machines including copier, fax, multi-line phones, printers, scanners, etc.

Education and Experience

1. Must hold current Kansas Pharmacist License.
2. Maintain Continuing Education as required.
3. Problem solving and evaluation abilities.
4. Social and cultural sensitivity appropriate to ethnically and economically diverse patient and employee-base.

Please email your cover letter and resume to Lee Wolf at lwolf@konzaprairiechc.com. Interviews will be conducted on a rolling basis. Incomplete submissions will not be considered.

Konza Prairie Community Health Center is an Equal Opportunity Employer.